

REQUEST FOR QUALIFICATIONS (RFQ)
Professional Airport Consulting Services
CLOSING DATE: January 4, 2024

Airport/Location: Marquette Sawyer Regional Airport – Marquette, Michigan

Marquette County, Marquette Sawyer Regional Airport (Sponsor) intends to select a consultant to assist in airport development projects.

Interested consulting firms are requested to submit three (3) copies of a Statement of Qualifications (SOQ) no more than thirty (30) pages in length, not including cover letter, table of contents, and section dividers if used to Mr. Duane DuRay, Sawyer Director, 125 G Avenue, Gwinn, MI 49841 no later than 3:00pm on January 4, 2024. The SOQ should demonstrate the consultant's interest in providing airport planning, Architectural/engineering design, and construction administration services focused on the Sponsor's future developmental projects.

TIME SCHEDULE

SCHEDULE OF EVENTS

November 17, 2023	RFQ issued to Vendors
December 12, 2023	Questions from Vendors due (written only)
December 14, 2023	Addendum issued (If required)
January 4, 2024	<u>DUE DATE FOR RFQ</u> (by 3:00 pm EST; Bid Opening Immediately After) <i>Responses received after the deadline cannot be considered and if mailed, will be returned unopened.</i> The County is not responsible for delays occasioned by the US Postal Service, the internal mail delivery system of the county, or any other delivery method employed by the Vendor. SUBMISSION: Submit three complete sets of documents. METHOD OF SUBMITTAL: By mail or delivered in person.

CONTACT PERSON

The point of contact for this RFQ is:

Duane DuRay, CM
Sawyer Director/Airport Manager
KI Sawyer/ Marquette County
125 G Avenue
Gwinn, MI 49841
dduray@mqtco.org

Services will include assistance with identifying, securing, and fulfilling federal and state grant opportunities including AIP, BIL ZEL, and other federal and state funding sources, also to include general consulting, advisement, on airport development issues including assistance in the following projects:

- Exhibit A / ALP Update
- SHPO Mitigation MOA- Building Demo
- GA Apron Reconstruct-Rehabilitation
- Terminal Expansion and Rehabilitation
- Terminal Apron Reconstruction & Rehabilitation
- Tower Rehabilitation
- Hangar Taxilane & Apron Reconstruction & Rehabilitation
- Airfield Crack Sealing and Pavement Marking
- ARFF Truck
- Runway 1/19 Lighting Rehabilitation

- Taxiway A, B, C, and D lighting Rehabilitation
- Electric vehicle/charging station

Services associated with the above project list, such as minor ALP Updates, programming, drainage improvements, environmental review, approach clearing, NAVAID/electrical, land acquisition, and/or planning/user survey studies may be performed in association with the listed projects as funding and constructability allow. From time to time projects develop as a result of airport inspections, letters of correction and/or emergency circumstances. The selected consultant may be asked to perform said additional work as part of this procurement action.

Land acquisition consultant services necessary to acquire easements for approach clearing of existing approaches as depicted in the approved airport layout plan (ALP) is included in this advertisement provided the work is completed by a qualified and properly licensed land acquisition consultant. Land acquisition consultant services necessary for any new development project or new approaches not specifically described in this advertisement shall not be performed by the consultant selected under this advertisement and will require the sponsor to advertise for and select a separate qualified and properly licensed land acquisition consultant.

This is a Quality Based Selection process, and services for each project will be negotiated independently. SOQ submittals shall exclude fees or costs. Not all of the services or development items listed in this advertisement may be contracted nor eventually required. The Sponsor reserves the right to initiate additional procurement action for any services included in this procurement, but not under contract.

Firms will be ranked in areas such as: familiarity and understanding of the airport needs; corporate history and background in aviation consulting; demonstrated experience with similar projects; key personnel professional qualifications; firm's ability to provide contact person with demonstrated aviation experience and overall project coordination; knowledge/familiarity with FAA and State regulations, policies, and procedures; and success of recent projects. Awards or special recognition achieved by the firm should be highlighted.

Firms should demonstrate their reputation with other airports, by providing at least 3 airport references within the State of Michigan. Additional information may be requested from the top selected firm or firms. Interviews may be conducted at the discretion of the Sponsor.

Projects are anticipated to be initiated between 2024-2029. Projects are expected to be completed over several years and be funded in full or in part with funds and/or multiple grants from the Federal Aviation Administration, State of Michigan, and/or local sources. The selected firm will be subject to all state and federal requirements.

Proposals that do not meet the minimum required qualifications will be rejected. Proposals meeting the minimum required qualifications will be evaluated by an evaluation committee based upon the scoring criteria identified in this RFQ.

If negotiations with the highest-ranked proposer fail to result in a contract, County reserves the right to formally terminate negotiations and enter into negotiations with the second-ranked proposer and, if necessary, the third-ranked proposer and so on, until the negotiations result in a contract. If the subsequent rounds of negotiations fail to result in a contract within a reasonable amount of time, as determined by County, the RFQ may be formally terminated.

Any contract entered into by County and the selected consultant will contain terms and conditions required under applicable law, including, without limitation, certain state and federal requirements applicable to funding sources, and will otherwise be in form and content satisfactory to County. Without otherwise limiting the generality of the immediately preceding sentence, each contract will include terms and conditions concerning, among other things, acceptable standards of performance, compensation, minimum insurance requirements, compliance with laws, federal contract clauses, state contract clauses, indemnification, and representations and warranties.

Questions can be directed to: Mr. Duane DuRay, Sawyer Director (906)346-3308 ext. 3138 (dduray@mqtco.org).